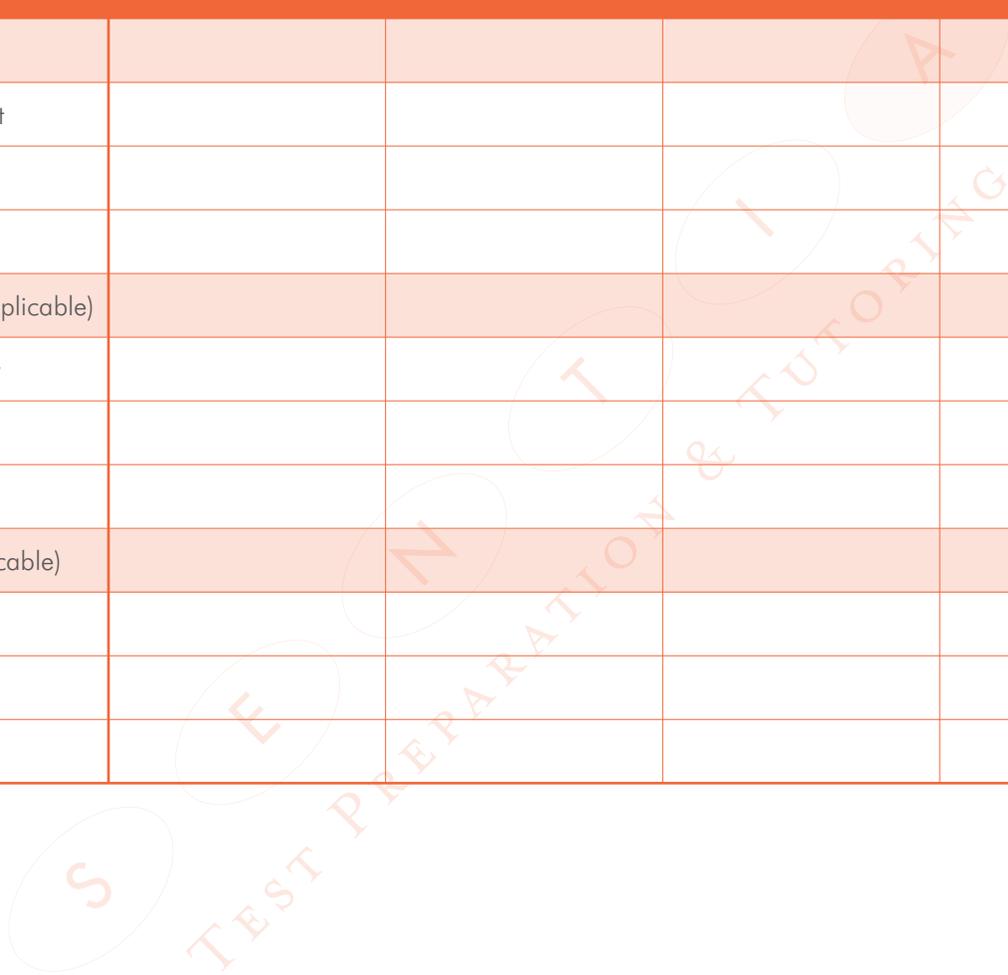# College Application Checklist and Deadlines Worksheet

School App Login Info	SCHOOL 1	SCHOOL 2	SCHOOL 3	SCHOOL 4	SCHOOL 5
Username					
Password					
Safety, Reach, or Target?					
Deadlines / Requirements					
Applying Early Decision? (Binding?)					
If yes, Early Decision Deadline	/ /	/ /	/ /	/ /	/ /
Early Action Deadline	/ /	/ /	/ /	/ /	/ /
Regular Admission Deadline	/ /	/ /	/ /	/ /	/ /
Other Deadlines?	/ /	/ /	/ /	/ /	/ /
SAT Required? / Date Due	/ /	/ /	/ /	/ /	/ /
Subject Tests Required? / Date Due	/ /	/ /	/ /	/ /	/ /
Download / Look over Application					

SENTIA

TEST PREPARATION & TUTORING

College Application Checklist and Deadlines Worksheet

Essays	SCHOOL 1	SCHOOL 2	SCHOOL 3	SCHOOL 4	SCHOOL 5
Write the personal statement					
Proofread your personal statement					
Have at least 2 others proofread					
Review, Final Draft					
Write the short answer essay (if applicable)					
Proofread your short answer essay					
Have at least 2 others proofread					
Review, Final Draft					
Write an additional essay (if applicable)					
Proofread your additional essays					
Have at least 2 others proofread					
Review, Final Draft					

College Application Checklist and Deadlines Worksheet

	SCHOOL 1	SCHOOL 2	SCHOOL 3	SCHOOL 4	SCHOOL 5
	/ /	/ /	/ /	/ /	/ /
	/ /	/ /	/ /	/ /	/ /

College Application Checklist and Deadlines Worksheet

Sending Information	SCHOOL 1	SCHOOL 2	SCHOOL 3	SCHOOL 4	SCHOOL 5
Request Transcript from High School					
Request mid-year grade reports					
Send SAT/ACT test scores					
Send AP scores (if applicable)					
Complete Application & Materials					
Complete Personal Statement					
Complete Supplemental Materials					
Complete App. (online or paper)					
Pay App. Fee/ Submit Fee Waiver					
Submit the App./Copy ALL Material					
Print Confirmation/ Keep Copies					
ACCEPTANCE & AWARD LETTERS (*see F.A. sheet)					
Decision Letter					
Accept/ Decline					
Financial Aid Award Letter (*)					
Send Deposit					